COLLABORATIVE PIANO POOL POLICIES
INSTRUMENTALISTS AND SINGERS

The Collaborative Piano pool pairs pianists with singers and instrumentalists in the School of Music. The pianists include the Collaborative Piano TAs, Collaborative Piano majors, and keyboard students (undergraduate and graduate) on scholarship. We will make every effort to honor all requests and accommodate all of those who apply – however, we consistently receive many more applications than there are pianists in the pool. Submitting a fully completed application in a timely fashion is to your advantage – applications that are not fully completed cannot be processed. By submitting a Collaborative Piano Pool application, you are agreeing to abide by the guidelines outlined in this policy.

Procedure to Request a Pianist Through the Collaborative Piano Pool
1. Read this policy
2. Fill out the application
3. Pay the fee

Pool pairings will be posted outside W251 the week after the pool closes and emailed to all who applied for the pool. If you are not paired with a pianist, your account will be credited. If you need further assistance in securing a pianist, Dr. Campbell can provide a list of freelance collaborative pianists in the Phoenix area.

Pool Fees – Singers
The $130 fee for singers provides a pianist for one hour per week for the entire semester. The hour is divided into 2 parts – 30 minutes for your weekly lesson and 30 minutes for rehearsal time. Also covered in the fee are performances in studio classes, area recitals, convocations, ASU sponsored master classes, juries, the concerto competition, ASU recitals, both individual and studio, and any dress rehearsals associated with these events. Any additional rehearsal times or off-campus performances need to be arranged with your pianist – please be prepared to compensate your pianist for any time needed beyond the conditions stated above. Singers should provide the pianist with their music for the semester – most pianists prefer music in a binder, double sided with holes punched.

Pool Fees – Instrumentalists
The $80 fee for instrumentalists provides a pianist for 10 hours of collaboration over the entire semester. The 10 hours of collaboration are to be divided between rehearsals and lessons and can be used on a regular basis or with flexibility as prearranged by the instrumentalist and pianist. Prior approval by the pianist is required if you wish to collaborate more than 2 hours in any given week. There are no additional charges for performances in studio, area, convocation, ASU guest master classes, juries, the concerto competition, ASU recitals, both individual and studio, or the dress rehearsals associated with these events. Please provide the pianist with your music at the beginning of the semester and allow two weeks preparation time with the music before the first rehearsal.

Lessons, Rehearsals, and Make-Ups
It would be mutually beneficial to schedule a regular weekly rehearsal time. If possible, a rehearsal should precede the first lesson. This gives both parties a chance to meet and begin work together on the music. If a singer or instrumentalist misses a rehearsal without 24 hours prior notice given to the pianist, the pianist is not required to make-up the rehearsal. If a lesson is cancelled without prior notice given to the pianist, the pianist is not required to attend the make-up lesson. If a professor reschedules a lesson with prior notice given to the pianist, the pianist should make every effort to attend the make-up lesson. Any rehearsal or lesson missed by the pianist must be made up.

Area Recitals, Studio Recitals and Studio Classes
At the beginning of each semester, it is your responsibility to notify the pianist of your schedule of performances. Please make sure that your pianist is equipped with the time, date and location of a performance at least 2 weeks in advance, along with a copy of the music you plan to perform.

Degree Recitals
If at all possible, please schedule your degree recital prior to completing your pool application. There is no extra pool fee for ASU recitals or dress rehearsals, and ASU recitals will not count against pool time commitments. As always, if you wish to work with your pianist more than the pool time commitment, you should make arrangements with them early in the semester and be ready to compensate them for this additional time.

End of the Semester
All pool commitments end when the semester ends, which is defined as the last lesson, degree recital or jury exam. If you have not used your hours by the end of the semester any further collaboration is at the discretion of the pianist. It is not possible to save up hours and transfer them to another semester. Everyone must sign up for the pool each semester, even if you are continuing to collaborate with the same pianist. Pool fees cover one semester only.

Questions?
Please email Dr. Campbell at ACampbell@asu.edu.