

To Schedule an Audition

Direct your browser to:

<http://music.xmdr.com/>

If this is the first time you have entered the system, use the following instructions. If you have used the system previously, just login. PLEASE NOTE: Your login is NOT your ASURITE username and password.

First Time Users

1. Click on “Sign up” (This takes you to a registration screen.)
2. On registration page complete all required fields. (Your Username MUST be your email address.)

Then click on “confirm”. (This takes you to the scheduling screen on which you will complete four boxes.)

3. On the scheduling screen:
 - a. The box labeled “Service” defaults to Audition (No action required)
 - b. Choose your instrument name in the box labeled “Instrument”
 - c. The box labeled “location” defaults to All. (No action required)
All auditions are on Katzin Concert Hall stage. Enter from the stagedoor.
 - d. Choose “First Available” to see a list of all available audition times for your instrument.

OR (this way is longer and more complicated)

Click on the calendar next to the “From” box. The calendar shows you (highlighted) all available audition days for your instrument. Click on the day you wish to audition, and then click the “next” button to be taken to available audition times.

- e. Click on the audition time that you desire. (This takes you to a confirmation page.)
4. If the time and date for your audition are correct on this page click “next”. (This takes you to the final screen on which you will receive a confirmation number.)

IMPORTANT: If you are scheduling an audition during the Any Brass, Any Woodwind, or Any Strings time please enter the name of your audition in the box on this page.

If the time/day are incorrect, click “back” and choose another time.

5. Final screen. Receive confirmation number and sign out.

Please remember to also fill out a Project Preference form on the School of Music Ensembles page prior to your audition.

If you need to change your audition time

1. Login to the system
2. Choose “view”
3. Select your audition time. (This takes you to a cancellation screen.)
4. Select cancel. (A message appears saying that your audition has been cancelled.)
5. Select Main Menu and begin scheduling process again.

If you play two instruments and need to schedule two auditions

1. Login to the system using you existing username and password.
2. Follow the instructions above to schedule an audition.