1. **SUBMIT UNDERGRADUATE ADMISSION APPLICATION**

2. **SUBMIT SCHOOL OF MUSIC APPLICATION**
   - This includes:
     - 3 References (names, titles, institutions, email address, phone number)
     - Essay
     - Repertoire List
     - Resume (required for voice/music theatre performance, optional for others)
     - Composition Essay (composition applicants only)
     - Prescreening Portfolio (composition applicants only)
     - Recorded Audition (optional)
   
   Upon successful submission, applicant will receive a confirmation email
   - If confirmation email is not received, applicant must re-submit application and/or email MusicAdmissions@asu.edu.

3. **TRACK THE STATUS OF APPLICATION MATERIALS**
   - If prescreening is required, faculty will review prescreening after receipt of recommendation letters and English proficiency.

   Required of all applicants, sent by recommender to DecisionDesk
   - Track in DecisionDesk
   - Three letters of recommendation
   - Due 10 days after music application deadline

   Required for all applicants, sent to Undergraduate Admissions
   - Track in My ASU under Priority Tasks
   - Transcripts from all educational institutions attended
   - ACT or SAT scores

   Required for international applicants, sent to Undergraduate Admissions
   - Track in My ASU under Priority Tasks
   - Transcripts accompanied by official English translation
   - English Proficiency score report (unless exemption met)

4. **RECEIVE AUDITION DATE CONFIRMATION EMAIL**
   - This is sent to the applicant after required materials have been received and the applicant has passed prescreening (when required).

5. **RECEIVE AUDITION TIME CONFIRMATION EMAIL**
   - This is sent to the applicant approximately 10 days prior to the audition date.

6. **SUBMIT AUDITION CONFIRMATION FORM**